**New Bedford Educators Association, Inc.**

# 160 William Street

##### New Bedford, MA 02740-6022

MEMORANDUM

To: NBEA, Inc. Members

From: NBEA Election Chair

Subject: Election of NBEA, Inc. Officers and Directors

The following is a list of vacancies. The annual election will be held on Wednesday, May 24, 2023.

Officers

President 2 years

First Vice-President 2 years

Vice-President for Unit A 2 years

Vice-President for Unit B 2 years

Secretary/Treasurer 2 years

**Directors:**

New Bedford High School 2 years (unexpired)

Normandin Middle School 3 years

Roosevelt Middle School 2 years (unexpired)

Region I 2 years (unexpired)

Region I I 3 years

Region I I 3 years

Region II 2 years (unexpired)

Region III 3 years

Region III 2 years (unexpired)

Special Services 2 years (unexpired)

Special Services 2 years (unexpired)

Special Services 3 years

Administrators 2 years (unexpired)

Administrators 2 years (unexpired)

**BYLAWS:**

**Article VII, Section 3:** Term of Office – Directors shall be elected for a term of three (3) years commencing on the July 1 immediately following their election. Directors shall serve until June 30 of the last year of their term or until their successors are elected and qualified.

**Article VII, Section 6:**  Meetings of the Board of Directors. The Board shall meet at least monthly during the school year at a time and place designated by the President. Special meetings of the Board may be called upon the request of the President or at the written request of any two (2) members of the Board.

**Article VII, Section 7:** Directors shall be elected only by the members whom they represent.

**Article VIII, Section 1:** The Officers of the Association shall consist of a President, a First Vice-President who shall succeed to the Presidency in the event of a vacancy in that position; a Vice-President for Unit A; and a Vice-President for Unit B; a Secretary/Treasurer.

**Article VIII, Section 2:** The Officers shall be elected by the members at the annual meeting and shall serve from the first of July following the annual meeting at which they were elected for a period of two (2) years (one full term) or until their successors are chosen and qualified. The Vice-President for Unit A, Vice-President for Unit B shall be elected only by the members whom they represent.

**The following is a list of duties for each of the vacancies:**

**PRESIDENT – Full Time Release Position** The President shall preside at all meetings of the corporation and the Board of Directors and shall be a member ex-officio of all committees. He/she shall, with the approval of the Board of Directors, appoint chairpersons for the following committees: grievance, policy, negotiations, political education, blood bank, scholarship and retirement gifts. Any such appointment shall be co-terminus with the term of the appointing President with the exception of the chairperson of negotiations who shall function as such until a settlement of the contract being negotiated is reached.

The President shall represent the Association before the public and shall perform all other functions as may be necessary or appropriate to carry out the business of the Association. **COMPENSATION - $3,750.00 yearly**

 **(OVER)**

**FIRST VICE-PRESIDENT**  - **(a)** He/she shall be the first in the order of succession to the Presidency in the event of a vacancy in that office between elections, and he/she shall hold that office until the next regularly scheduled election. **(b)** He/she shall supervise all committees dealing with internal relations. **(c)** He/she shall perform other duties assigned by the President and/or the Board of Directors. **COMPENSATION - $2,188.00 yearly**

**VICE-PRESIDENT FOR UNIT A -** The Vice-President for Unit A shall preside at all meetings of the Faculty Representatives. He/she shall appoint a secretary of the Faculty Representative and perform such other duties as may be assigned to him/her by the President and/or the Board of Directors. **COMPENSATON - $938.00 yearly**

**VICE-PRESIDENT FOR UNIT B -** The Vice-President for Unit B shall preside at all meetings of the Administrators and shall perform such other duties as may be assigned by the President and/or the Board of Directors. **COMPENSATION - $500.00 yearly**

**SECRETARY/TREASURER –** The Secretary/Treasurer shall keep a complete and accurate record of all business transacted by the corporation and of the minutes of the Board of Directors. The Secretary/Treasurer shall also keep a list of officers, directors, delegates and committee members with current addresses and telephone numbers and shall perform such other duties as may be assigned to him/her by the President and/or the Board of Directors. The Secretary/Treasurer shall file with the Commonwealth or any agency thereof any non-financial reports required by law.

Subject to the discretion of the Board of Directors, Secretary/Treasurer shall be custodian of funds of the corporation. He/she shall present to the Board of Directors written statements of the financial condition of the corporation annually and at such other time or times of the Board of Directors may require. He/she shall distribute copies of the annual financial statements of the corporation to Active Members of the Association. On or before the first day of July, the Secretary/Treasurer shall prepare and submit to the Board of Directors a written budget for the coming fiscal year. The Secretary/Treasurer shall perform such other duties as may be assigned by the President and/or the Board of Directors.

The accounts of the Secretary/Treasurer shall be audited annually by an Auditor appointed by the President with the approval of the Board of Directors. The Auditor’s report shall be submitted to the Board of Directors in writing. The Secretary/Treasurer shall file with the Commonwealth of Massachusetts or any agency thereof any financial reports required by law. **COMPENSATION - $1,000.00 yearly**

###### BOARD REPRESENTATION REGIONS

**REGION I REGION II REGION III**

Brooks School Ashley School Congdon School Keith Middle School

Carney Academy Campbell School DeValles School Normandin Middle School

Hathaway School Hayden-McFadden Gomes School Roosevelt Middle School

Parker School Lincoln School Jacobs School New Bedford High School,

Rodman School Pacheco School Taylor School Trinity Day Academy, and

Winslow School Pulaski School Whaling City Alternative School

 Swift School

***If you are interested in filling one of the vacancies, please fill out the nomination form below and return it to the NBEA office by Friday, April 28, 2023 by 3:30 p.m.***

##### **2023 SELF NOMINATION FORM**

##### **NBEA, INC. OFFICERS AND DIRECTORS**

*A MEMBER MAY SUBMIT A NOMINATION FORM FOR ONE POSITION* ***ONLY****.*

**NAME** **SCHOOL**

**ADDRESS** **TELEPHONE#**

I hereby declare myself a candidate for the office of:

**YOUR SIGNATURE** **DATE**

A candidate for the NBEA, Inc. Presidency shall be entitled to have published a statement of 250 words or less in the Election Campaign Newsletter. A candidate for the position of First Vice-President shall be entitled to have a statement of 200 words or less and all other candidates for office shall be entitled to have published a statement of 100 words or less in the Campaign Newsletter.